

**Wilton-Lyndeborough Cooperative
Policy Committee Meeting
Wilton-Lyndeborough Cooperative MS/HS
December 20, 2021**

I. Call to order at 7:00PM in the WLC Media room, Brianne Lavallee present and Tiffany Cloutier-Cabral attended remotely.

Emily Stefanich, Kristi LaPlante, Mary-Beth Wiley, and Stephanie Loiselle also attended remotely.

II. Adjustments to agenda:

Motion was made by Ms. Lavallee and seconded by Mr. White to add review of LEB to the discussion regarding policy IHCD. Roll call vote 2 ayes 0 nays

III. Approve Previous Minutes:

Ms. Cloutier-Cabral made the motion to accept the minutes from September 8, 2021; Ms. Lavallee seconded the motion; Roll call vote 2 ayes 0 nays. Ms. Cloutier-Cabral made the motion to accept the minutes from October 19th, 2021; Ms. Lavallee seconded the motion; Roll call vote 2 ayes 0 nays.

IV. New Business

i. IJL:

Ms. Lavallee provided an update that the district currently does not have a policy in place for this. The review of this policy has been requested as a result from recent parental inquiries into materials available for use in our school libraries. Ms. Lavallee stated that she had invited the Ms. Wiley and Ms. Loiselle, librarians from both schools, and our curriculum coordinator to provide the committee with input. Discussion was had regarding the need for guidance to be put in place and provide direction that is consistent across all district schools. Ms. Loiselle and Ms. Wiley has begun the preliminary process of gathering information from the New Hampshire School Library Media Association, the American Librarian Association and area school districts. Discussion was had that there are a number of area districts currently reviewing this. Ms. Lavallee stated that she agrees the district should be reviewing our current process, that there can be an administrative level procedure completed to provide clear direction and the policy committee can review the possibility of creating a more brief policy that references said procedure. Ms. Cloutier-Cabral was in agreement; Ms. Loiselle and Ms. Wiley will start putting together a procedure for future meeting review.

ii. ADB/GBEC-Drug-Free Workplace & Drug-Free Schools:

In review of both the sample policy and our current policy, our current policy appears to include all relevant information required by the law. In 2018, additions were made to the NHSBA policy to include more specifics regarding the Drug Free Awareness program but our policy already included much of that. There was clarification added by the NHSBA in 2018 to specifically assign the Superintendent duties regarding maintaining a Drug-Free School Zone (section C of sample policy) and with the review and implementation of said program (section D of sample policy) discussion was had regarding the noted changes. Ms. Cloutier-Cabral suggested we adopt the changes as recommended but with the removal of the syringe

section and add a non-school property statement that was in our current policy. Ms. Lavallee agreed, the draft would be completed and sent to the School Board for adoption.

iii. GADA-Employment References and Verification (Prohibiting Aiding and Abetting of Sexual Abuse):

Discussion was had regarding we do not currently have a policy for this in place, it is a required policy to comply with the Every Student Succeeds Act ("ESSA") Ms. Lavallee recommended it be adopted; Ms. Cloutier-Cabral agreed and the policy will be completed in draft form to submit to the school board.

iv. Future Meeting Dates:

Tentative date set for January 27, 2022 for next meeting at 6:00pm

V. OLD BUSINESS

a. Review Draft

i. IGE-Parental Objections to Specific Course Material/KEC IGE:

Discussion was had reviewing the sample policy and also reading the DOE Technical Advisory from August of 2017. Ms. Lavallee questioned whether we should reword the "NOTE" stating that the district shall provide parents or legal guardians not less than 2 weeks advance notice etc. Ms. Stefanich provided updates that there may be additional changes to this following the legislative session this winter. She also stated that the administration's goal is to have scope and sequence posted on the website so that would qualify as notice. The curriculum committee is continuously working on the website and this should be completed by year-end. Consensus of the committee is that IGE can be put in draft form and sent to the Board for next meeting. Also looking at KEC, the board had sent it back to us because of the above, discussion was had that the two policies address two different needs, IGE is specific to their individual student but KEC and KEC-R both could be used for objections to course materials in regards to the entire student body. Committee is in agreement that no further changes are recommended and KEC can be sent back to the board.

ii. IK-Earning of Credit:

It was discussed and consensus of the committee is to move forward with the policy as written after removal of the number two from the number of courses allowed.

iii. JLCA-Physical Examinations of Students:

It was noted that this policy should actually be JLCE; discussion postponed for future meeting.

b. Discuss updates/recommendations

i. IKF-High School Graduation Requirements:

Ms. Lavallee discussed the need for further input from the high school administration team prior to the discussion. She will follow up with them.

ii. IMBC-Alternative Credit Options: Ms. Lavallee discussed the need for further input from the high school administration team prior to the discussion. She will follow up with them.

c. Discuss recommendations

i. GBCE-Drug-Free Workplace & Drug-Free Schools:

Discussion was had consensus of the committee is to recommend as written and send to board for formal adoption.

ii. JICD-Student Discipline and Due Process:

Discussion was had, consensus of the committee is to recommend as written and send to board for formal adoption.

iii. JCA-Change of School or Assignment:

Discussion was had regarding best interest and manifest hardship. Administration is still working on their review; no action needed at this time.

iv. IHCD-Advanced Course Work/Advanced Placement Courses & Courses & Stem Dual & Concurrent Enrollment Program:

Discussion was had; administration is still working on their review, no action needed at this time.

v. EEAEA-R Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers:

Discussion was had; administration is still working on their review, no action needed at this time.

VI. Public Comment:

No public present at the meeting.

VII. Adjournment:

Ms. Cloutier-Cabral made a motion to adjourn the meeting at 9:12pm, second by Ms. Lavallee;

Roll call vote 2 ayes 0 nays